

Elà Mar

Esthetics Boutique



Clinic Host Job Description

Who We Are

ElàMar was established in 2013 and is a Top 250 Account with Allergan Aesthetics (top 1% in the Country).

We like to think of ourselves as a hospitality company, because we don't just take care of skin, we take care of people.

Our Mission is to Create Beauty

Beauty isn't simply looking pretty, it's something you experience. Beauty is a feeling.

Everyone deserves to feel beautiful. That's why we don't just take care of skin, we take care of people.

We do this by looking for opportunities to create beauty everywhere - beautiful outcomes, beautiful processes, beautiful environments, beautiful experiences.

Our Values

Safety

First, do no harm.

Hospitality

How the delivery of a service makes someone feel.

Aesthetics

Appearance matters.

Authenticity

Be yourself, not an idealized version of someone else.

Excellence

Anything worth doing is worth doing well.

Growth

Get a little better every day.

Radical Transparency

Kindly speak truth for the sake of the greater good.

Who You Are

You have a genuine heart for service.

You have a bright personality, love meeting new people, and actively seek out ways to help and encourage others.

You are obsessed with skin, skin care, beauty, health and wellness.

Opportunities to try new things and learn new skills excite and motivate you.

You are humble and willing to learn.

You are efficient, organized and able to complete tasks.

You pay attention to details without losing sight of the bigger picture.

You are calm under pressure.

You are an active listener, let other people speak and seek to understand their perspective.

You speak and write clearly and properly.

You work well with others and aren't afraid to ask for help.

You work hard and are nice to people.

You are a responsible adult.

A Day in the Life

Your mission is to create uplifting and beneficial experiences; to ensure people leave feeling better than when they arrived.

You focus on building relationships with each client to create trust and individually tailored plans to improve their skin.

You actively seek ways to make every visit smooth, relaxing, uplifting, educational and beneficial.

You prepare the clinic to open each day: straightening up, restocking, confirming and preparing for appointments..

You communicate with clients via phone, text, email, and other forms to answer questions and help.

You greet clients upon arrival, make them feel welcome and help them check in.

You facilitate appointment flow and schedule management by hosting clients and helping providers as needed.

The Details

Qualifications

- College Diploma
- Minimum 2 years work experience in customer service, hospitality, retail or similar

Hours

Mon - Thurs	10:00 - 6:00
Friday	10:00 - 5:00
Saturday	10:00 - 3:00 (once per month)

These are the hours Elamar is open to the public. As a Clinic Host you'll need to ensure that you are completely prepared for the day before the first client arrives. This typically requires arriving 15 - 30 minutes prior to opening.

ElàMar reserves the right to make amendments to the schedule and/ or availability requirements from time to time.

Pay

Starting at \$17 per hour
+ Retail Commission

Pay Frequency: Every Other Week

Benefits

- Health, Dental and Vision Insurance
- 2 Weeks Paid Time Off
- Paid National Holidays
- 401 (k) with matching
- Professional Development Assistance

Interested in Joining Our Team?

Visit elamarskin.com/careers and click "Apply Here" next to the position you are applying for, then complete the application form.

elamarskin.com
@elamarskin

NOTE: Only those applicants under consideration will be contacted. Please accept our utmost appreciation for your interest. ElàMar is an Equal Employment Opportunity employer. Employment decisions are based on merit and business needs, and not on race, color, creed, age, sex, gender, sexual orientation, national origin, religion, marital status, medical condition, physical or mental disability, military service, pregnancy, childbirth and related medical conditions or any other classification protected by federal, state or provincial and local laws and ordinances. Reasonable accommodation is available for qualified individuals with disabilities, upon request. This Equal Employment Opportunity policy applies to all practices relating to recruitment and hiring, compensation, benefits, discipline, transfer, termination and all other terms and conditions of employment.

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